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Business situations supported

Setup	Management	Administration	Portfolio	Projects
Entity	Business events	Compliance	Asset classes	Outsourcing
Office	Transaction support	Financial controls	Holding accounts	Digitalization
Processes	Relationships	Corporate governance	Real estate property	Operational
		Correspondence		Business change

Luxembourg services

- **Corporate leadership:** temporary business management, non-executive directorship
- **New business consulting:** Setup of local organization, office and business framework.
- **Business management:** Executing financing and business events - coordinating with investors and business partners to ensure cash-transactions are carried out without delay and exchange losses etc. Resolve topical business issues as needed. Business plan development and financial planning. Client service delivery, vendor management & transitioning situations.
- **Business administration:** Full compliance oversight, asset monitoring/ controls. Administration of investment assets, holding accounts, offices and real estate property portfolio.
- **Relationship management:** Coordinating with clients, HQ & regional branch offices, domiciliation agencies, authorities, banks, local advisors, auditors etc. Carry out business correspondence as needed.
- **Project & Change management:** Business process setup, outsourcing. Digitalization, capability and operational initiatives.

Corporate services and asset management

- Incorporation protocols
- Board representation and directorship mandates
- Governance: general meetings, drafting corporate secretarial documents etc.
- Corporate filings: legal, tax and accounting
- Assistance with contracts and commercial agreements: negotiation and documentation, notary
- Setup/Preparation/ review of financial and management reporting
- Banking assistance: opening/ closing accounts, cash management
- Asset servicing: loan administration, bank covenant monitoring, interest calculations, property management

Why working with us

- High-quality professional services and hands-on experience for reasonable fees
- More privacy and customized consulting experiences due to our boutique size
- Multilingual and multicultural: English, German, French, Hungarian
- 1-stop shop solution: end-to-end business and project services support the full business lifecycle
- Luxembourg residency since 2008 to easily setup local management